



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND  
ASSISTED LIVING FACILITY MANAGERS**

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**Katie Hobbs**  
Governor

**Jack Confer**  
Executive Director

**Board Members**

Ken Kidder, President  
Susan Archer, Vice President  
Pauline (Wally) Campbell, Member  
James Steven, Member  
Rebecca Hill, Member  
Becky Brimhall, Member  
Jeffrey Cook, Member  
Kerri Felix, Member  
Nathan Koford, Member

**AGENDA REGULAR MEETING, MORNING DOCKET  
May 8, 2023**

**I. ROLL CALL**

Vice President Archer called the meeting to order at 9:01 a.m.

Vice President Archer, Member Hill, Member Brimhall, Member Cook, Member Felix, and Member Koford were present in person. Member Campbell were present by telephone.

Attendance: Executive Director Jack Confer, Admin Assistant Jaedyn Sanchez, Investigator Phil Smith, Deputy Director Donita McGlasson, and Assistant Attorney General Marc Harris.

**II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503**

Executive Director Confer stated that Member Brimhall recused herself from case number 2022-NCI-0508 involving manager Idris Ismail Lawal.

Member Felix recused herself from case number 2022-NCI-0523 involving manager Seth W. Amolo.

**III. CALL TO THE PUBLIC**

No one wishes to speak.

**IV. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). Board Review, Consideration and Action on Approval of Minutes

A. Draft Regular Meeting Minutes, March 13, 2023 and April 10, 2023

Vice President Archer advised the March 13, 2023 Board Meeting Minutes did not have one of her votes and asked staff to review/fix it.

**MOTION:** BLOCK VOTE to review/fix the March 13, 2023 and approve the April 10, 2023 minutes.

**VOTE:** Passed (7-0).

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x	x	x	x
No									
Absent	X			X					
Recused									

**V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION**

Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing all required examinations within the substantive timeframe or the license or certificate will be denied.

**A. Tito Gobantes 2023-NCI-0158 (present)**

Applicant Tito Gobantes was present and represented himself in this matter. Executive Director Jack Confer summarizes the background of this case on a previous Revocation Order. Gobantes states that he did not pass the exam and is still waiting to pass.

Member Hill asked to give an explanation on the revocation order which took place last year. Gobantes explained his side.

Member Hill states that Gobantes should wait until he passes the tests.

**MOTION:** Member Brimhall made a motion, seconded by Member Hill to table the application review until the applicant passes the Assisted Living Managers Exam

**VOTE:** Passed (7-0).

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x	x	x	x
No									
Absent	X			X					
Recused									

**B. Jennipher Cota 2023-NCI-0199 (present)**

Applicant Jennipher Cota appeared and represented herself. Executive Director Confer summarized the background on this case.

**MOTION:** Member Brimhall made a motion, seconded by Vice President Archer to grant the applicant a Nursing Care Administrator License.

**VOTE:** Passed (7-0).

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x	x	x	x
No									
Absent	X			X					
Recused									

**C. Denisa Paun 2023-NCI-0217 (present)**

Applicant Denisa Paun appeared and represented herself. Executive Director Confer summarizes the background on this case on the previous Revocation Order. Applicant Paun answered questions from the Board.

**MOTION:** Member Felix made a motion, Seconded by Member Brimhall to approve the application for a Assisted Living Facility Manager Certificate.

**VOTE:** Passed (7-0).

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x	x	x	x
No									
Absent	X			X					
Recused									

**VI. CONSENT AGENDA ITEMS: REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). The name of a Resident is confidential information. In public sessions, the Board members, staff, and the licensee should refer to the Residents as “Resident” or use the Resident’s initials. The Board may block vote as desired.

Consent agenda items may be considered as a single action or block vote. The Board may remove an item from the consent agenda for discussion.

A. Staff Recommendation for Disciplinary Consent Agreement(s):

**MOTION:** Vice President Archer made a motion, seconded by Member Brimhall, to accept the staff recommendation for agenda items 4,7,8,9,12,13,17,18, and 19.

- 4. Jared Bikeri Ogoti 2022-NCI-0531
- 7. Elaine Hardy-Hickman 2022-NCI-0545
- 8. Dorina Lazau 2022-NCI-0548
- 9. Amber Halkowitz 2022-NCI-0550
- 12. Claudia J. Margau 2022-NCI-0560
- 13. Joyce D Tate 2022-NCI-0563
- 17. Marian A Alcordo 2022-NCI-0578
- 18. Ervin Shpata 2022-NCI-0585
- 19. Catherine Sardella 2023-NCI-0214

**VOTE:** Passed (7-0).

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x	x	x	x
No									
Absent	X			X					
Recused									

**1. Vick Gutierrez 2022-NCI-0350**

Vick Gutierrez appeared and represented himself. Investigator Smyth summarized the case to the Board. Manager Gutierrez answered question from the Board.

**MOTION:** Member Brimhall made a motion, seconded by member Cook to offer a Consent Agreement, to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but stay the Suspension as long as the terms of Probation are met; reimburse the Board \$547.59 for investigative costs; complete 40 hour manager program and pass the state exam.

**VOTE:** Passed (7-0).

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x	x	x	x
No									
Absent	X			X					
Recused									

- 2. Sylvie Nguyen Ly 2022-NCI-0411 (postponed case until next meeting)
- 3. Seth W. Amolo 2022-NCI-0523

Manager Amolo was present and represented himself. Investigator Smyth summarized the case to the Board. Manager Amolo answered questions from the Board.

**MOTION:** Member Hill made a motion, seconded by Member Brimhall to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but stay the Suspension as long as the terms of Probation are met; reimburse the Board \$524.82 for investigative costs; complete 3 hours of continuing education in the areas of Ethics, Environmental Standards, and Disaster Preparedness within 3 months.

**VOTE:** Passed (6-1).

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x		x	
No									x
Absent	X			X					
Recused							x		

**5. John S Dignoti 2022-NCI-0539**

Manager Dignoti appeared and represented himself. Investigator Smyth summarized the case to the Board. Manager Dignoti answered questions from the Board.

**MOTION:** Member Brimhall made a motion, seconded by Vice President Archer to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but stay the Suspension as long as the terms of Probation are met; reimburse the Board \$542.82 for investigative costs; complete 3 hours of continuing education in the areas of Personnel Requirements within 3 months.

**VOTE:** Passed (7-0).

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x	x	x	x
No									
Absent	X			X					
Recused									

**6. April Arriola-Hansen 2022-NCI-0540**

Manager Arriola-Hansen was present and represented herself. Investigator Smyth summarized the background of this case. Manager Arriola-Hansen answered questions from the Board.

**MOTION:** Member Cook made a motion, seconded by Member Hill to offer a Consent Agreement, to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but stay the Suspension as long as the terms of Probation are met; reimburse the Board \$542.82 for investigative costs; complete 3 hours of continuing education in the areas of Medication Management, Records Keeping, and Personnel Requirements within 3 months.

**VOTE:** Passed (7-0).

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x	x	x	
No									x
Absent	X			X					
Recused									

**BREAK 10:41 a.m. - 10:53 a.m.**

**10. Bonnie M Hollabaugh 2022-NCI-0558**

Bonnie Hollabaugh appeared and was represented by counsel. Heather Bohnke. Ms. Bohnke delivered a summary to the Board, outlining why a late response was sent to the Board. Investigator Smyth summarized the case. Ms. Bohnke and Manager Hollabaugh answered questions from the Board.

**MOTION:** Manager Felix made a motion, seconded by Vice President Archer to dismiss the complaint

**VOTE:** Passed (6-1).

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x			x	x	x	x
No					x				
Absent	X			X					
Recused									

**11. Daniela V Cosma 2022-NCI-0559**

Manager Cosma was present and represented herself. Investigator Smyth summarized the background of the case. Manager Cosma answered questions from the Board.

**MOTION:** Member Hill made a motion, seconded by Member Brimhall to offer a Consent Agreement, to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but stay the Suspension as long as the terms of Probation are met; reimburse the Board \$601.33 for investigative costs; complete 3 hours of continuing education in the areas of Medication Management, and Service Plans within 3 months.

**VOTE:** Passed (7-0).

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x	x	x	x
No									
Absent	X			X					
Recused									

**14. Cindy L Gilbert-Payton 2022-NCI-0564**

Manager Gilbert-Payton was present and represented herself. Investigator Smyth summarized the case to the Board. Manager Hilbert-Payton answered question from the Board.

**MOTION:** Member Brimhall made a motion, seconded by Vice President Archer, to dismiss the complaint

**VOTE:** Passed (7-0).

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x	x	x	x

No									
Absent	X			X					
Recused									

**15. Chandler J Call 2022-NCI-0576**

Chandler Call was present and represented himself. Investigator Smyth summarized the case to the Board. Manager Call explains why he did not respond to the initial notice of complaint and stated that he was never the manager of record. Executive Director Confer asks the board to table this case for further investigation.

**MOTION:** Member Brimhall made a motion, seconded by Vice President Archer to remand the case back to investigations.

**VOTE:** Passed (7-0).

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x	x	x	x
No									
Absent	X			X					
Recused									

**16. Eunice Wavomba 2022-NCI-0577**

Manager Wavomba was present and represented herself. Investigator Smyth summarized the case to the Board. manager Wovomba answered questions from the Board.

**MOTION:** Vice President Archer made a motion, seconded by Member Felix, to offer a Consent Agreement to be signed within 10 days or the matter will be forwarded to formal hearing for a violation of ARS 36-446.07(B)(3), conditions: Suspension of Certificate, but stay the Suspension as long as the terms of Probation are met; reimburse the Board \$524.82 for investigative costs; complete 3 hours of continuing education in the areas of Medication Management within 3 months. (Not applicable for renewal).

**VOTE:** Passed (7-0).

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x	x	x	x
No									
Absent	X			X					
Recused									



B. Staff Recommendation for Non-Disciplinary Letter of Concern(s):

- 1. Elizabeth Adams 2022-NCI-0543
- 2. Toni Boland 2022-NCI-0551
- 3. Stephanie Burns 2022-NCI-0552
- 4. Tanisha Sanchez 2022-NCI-0554
- 5. Claudia D Opritescu 2022-NCI-0557
- 6. Jane Krahe 2022-NCI-0567
- 7. Salvatore J. Zerilli 2022-NCI-0568
- 8. Kyla Parker 2022-NCI-0574
- 9. Chad Symanski 2022-NCI-0587
- 10. Dorina Lazau 2023-NCI-0002

**MOTION:** Vice President Archer made a motion, seconded by Member Cook to accept the staff recommendation to issue a Non-Disciplinary Letter of Concern(s) for 1-10.

**VOTE:** Passed (7-0).

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x	x	x	x
No									
Absent	X			X					
Recused									

C. Staff Recommendation for Dismissal(s):

**1. Idris Ismail Lawal 2022-NCI-0508**

Member Brimhall Recused herself from

**MOTION:** Vice President Archer made a motion, seconded by Member Felix to approve the staff recommendation for dismissal.

**VOTE:** Passed (6-0).

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x		x		x	x	x
No									
Absent	X			X					
Recused						x			

2. Andrea Soto 2022-NCI-0510  
(complainant present, manager not presnet)

Investigator Smyth Summarizes the case to the Board. The complainant was present. The complainant presented a statement and answered questions from the Board.

**MOTION:** Member Brimhall made a motion, seconded by Member Felix, to approve the staff recommendation to dismiss the complaint.

**VOTE:** Passed (6-0).

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x				x	x	x	x
No					x				
Absent	X			X					
Abstain			X						

3. Erin E Masterson 2022-NCI-0529
4. No Manager 2022-NCI-0532
5. John Ngugi Kabata 2022-NCI-0533
6. Aloyzious Gonzaga Nyakana 2022-NCI-538
7. Courtney J Hanna 2022-NCI-0542
8. Brian A Alba 2022-NCI-0544
9. Jacqueline M Sims 2022-NCI-0547
10. Aniceta M Allyn 2022-NCI-0549
11. Shella Michel 2022-NCI-0553
12. Ashley N. Bora 2022-NCI-0555
13. Michelle P Stevenson 2022-NCI-0556
14. Nita Carroll 2022-NCI-0561
15. Felipe Torrea 2022-NCI-0569 (postponement request not granted)
16. Delia Netotea 2022-NCI-0571
17. Melchita Yurtola 2022-NCI-0572
18. No Manager 2022-NCI-0573
19. Peter G DeMangus 2022-NCI-0581
20. Maria Laura L. Gosun 2022-NCI-0583
21. Tanisha Sanchez 2023-NCI-0033
22. Tanisha Sanchez 2023-NCI-0034
23. Tanisha Sanchez 2023-NCI-0083

**MOTION:** Vice President Archer made a motion, seconded by Member Cook to accept the staff recommendation to issue a Dismissal for 3-23.

**VOTE:** Passed (7-0).

Vote	President Kidder	Vice President Archer	Member Campbell	Member Steven	Member Hill	Member Brimhall	Member Felix	Member Cook	Member Koford
Yes		x	x		x	x	x	x	x
No									
Absent	X			X					
Recused									

**VIII. BOARD PRESIDENT REPORT:**

There was nothing to report.

**IX. EXECUTIVE DIRECTOR REPORT**

Board to review, discuss and possibly take action on the following items:

**Investigative Report Numbers**

Executive Director provided an overview of the current investigations in process to the Board.

**36-Month Auditor General Follow-up Response**

Executive Director Confer reported that staff submitted additional responses to the 36-Month Auditor General Report. Executive Director Confer expects the Auditor General to have a final report to the Board within the next few weeks.

**SB1333 Update**

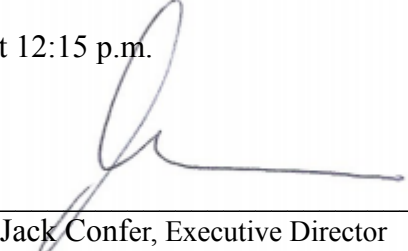
Executive Director Confer reported the Board was successful in getting an amendment on SB1333 to change the effective date of the fingerprint background check in the statute from January 2023 to July 2025. The change is expected to happen Tuesday 4/11/2023, as the sponsor of SB1333 is going to make the afore motion to get the amendment passed. Executive Director Confer requested a commitment from a couple of Board Members to form a subcommittee to help draft an enforcement matrix that was started a few months ago. Members Brimhall, Felix and Cook volunteered. There was no opposition from the subcommittee from the other Board Members.

**XIII. FUTURE ITEMS AND MEETING DATES**

June 12, 2023, July 10, 2023, August 14, 2023, September 11, 2023, October 16, 2023, and November 13, 2023

**XIV. ADJOURNMENT**

Vice President Archer adjourned the meeting at 12:15 p.m.



Jack Confer, Executive Director