



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND
ASSISTED LIVING FACILITY MANAGERS**

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Katie Hobbs
Governor

Jack Confer
Executive Director

VIRTUAL-TELECONFERENCE BOARD MEETING MINUTES

April 23, 2024

I. ROLL CALL

President Brimhall called the meeting to order at 11:30 am.

President Brimhall, Member Archer, Member Koford, Member Hill, Member Campbell, Member Cook, Member Steven, Member Felix

In attendance: Executive Director Confer, Deputy Director McGlasson, Investigator Smyth, Investigator Imig, Assistant Attorney General Monaghan, Project Specialist Rodriguez, Project Specialist Thomas

II. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503

No Conflicts of Interest declared at this meeting.

III. CALL TO THE PUBLIC

No one wished to speak.

IV. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice). Board Review, Consideration and Action on Approval of Minutes

A. Regular Meeting Minutes, April 8, 2023

MOTION: President Brimhall made a motion to approve Regular Meeting Minutes, April 8, 2023.

VOTE: Passed (8-0)

V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS OR MOTIONS TO DEEM ALLEGATIONS ADMITTED:

A. Regina J Bicking, 2023-NCI-0664

Regina J Bicking was not present. Regina J Bicking was provided notice of the meeting. Investigator Smyth

outlined case to the Board.

B. Regina J Bicking, 2024-NCI-0244

Regina J Bicking was not present. Regina J Bicking was provided notice of the meeting. Investigator Imig outlined the case to the Board.

After a brief discussion, the Board voted on this matter.:

MOTION: Member Archer made a motion, was seconded by President Brimhall to combine complaints 2023-NCI-0664 and 2024-NCI-0244

Roll call: Passed (8-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes	x		x	x	x	x	x	x	x
No									
Absent		x							
Recused									

After a brief discussion, the Board voted on this matter.:

MOTION: President Brimhall made a motion, was seconded by Member Campbell for summary suspension of manager certificate ALM-011615, Regina Bicking, or accept a consent agreement for voluntary surrender, if not signed, to refer the complaint to the Attorney general for possible criminal charges for violation of AAC: R4-33-407 (B) (11)

VOTE: Passed (8-0)

Vote	President Brimhall	Vice President Kidder	Member Campbell	Member Steven	Member Hill	Member Archer	Member Felix	Member Cook	Member Koford
Yes	x		x	x	x	x	x	x	x
No									
Absent		x							
Recused									

VII. ADJOURNMENT

President Brimhall adjourned the meeting. (11:50am)

Jack Confer, Executive Director