



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND
ASSISTED LIVING FACILITY MANAGERS**

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Governor

Allen Imig
Executive Director

Board Members

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**AGENDA
REGULAR MEETING**

January 11, 2021

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **January 11, 2021, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00 A.M.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Allen Imig at 602-364-2273 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda except for matters scheduled at a specific time. This agenda is subject to change up to 24 hours prior to the meeting. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public.

As a reminder the resident's name is confidential, you must refer to a resident by their initials or "resident."

Items that are referenced as a Consent Agenda may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The agenda for the January 11, 2021 Regular Board Meeting is as follows:

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **CALL TO THE PUBLIC**

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action ONLY on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

4. **APPROVAL OF MINUTES**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Board Review, Consideration and Action on Approval of Minutes

1. December 14, 2020 Regular Board Meeting Minutes
2. October 19, 2020 Executive Session Minutes

5. **COMPLAINT CASE**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as "Resident" or use the Resident's initials.

A. Consent Agenda to not open a complaint investigation on the facility manager that is related to an ADHS enforcement action.

Facility Name

3. All Comforts of Home
4. Artemis Assisted Living LLC
5. Bridgewater La Cholla Operations, LLC
6. Brookdale Arrowhead Ranch
7. By Your Side Assisted Living
8. Carrington Assisted Living, LLC
9. Desert Gardens Assisted Living
10. Family Loving Kare S 1
11. Five Star Assisted Living
12. Grace Living Care
13. Harvard House of Care, LLC
14. Kiko's Ranch
15. Ocean Senior Care
16. Pacifica Senior Living Paradise Valley
17. Progress Assisted Living
18. Quail Park of Oro Valley
19. San Paulo Village Assisted Living Home
20. Serene Valley Assisted Living Home, LLC
21. Spring Valley
22. The Homestead on 18th

B. Board Review, Consideration and Action regarding new complaints:

| | Complaint # | Licensee | Title | Open Date |
|-----|-------------|-------------------|---------------|-----------|
| 23. | 20-100 | McClintock, Scott | Administrator | 09/21/20 |
| 24. | 20-111 | Harrah, Daniel | Manager | 11/19/20 |
| 25. | 20-112 | Cornell, Dan | Manager | 11/19/20 |
| 26. | 20-117 | Acutin, Baby Jane | Manager | 12/10/20 |
| 27. | 20-113 | Rivera, Adriana | Manager | 11/20/20 |

C. Board Review, Consideration and Action on Whether to Open a Complaint

- 28. Allegiant Healthcare of Mesa
- 29. Good Samaritan Society – Prescott Village
- 30. Montecito Post Acute Care and Rehabilitation

6. **ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Consent Agenda to approve temporary administrator licenses, permanent administrator licenses, temporary manager certificates, permanent manager certificates, pending passing all required examinations within the substantive time frame or the license or certificate will be denied.

31. Temporary Administrator Licenses

| | | | |
|------|--|--|--|
| None | | | |
|------|--|--|--|

Permanent Administrator Licenses

| | | | |
|-------------|----------------|--|--|
| Remy, Avril | Phelps, Nelson | | |
|-------------|----------------|--|--|

Temporary Manager Certificates

| | | | |
|-------------------|--|--|--|
| McNichol, Kathryn | | | |
|-------------------|--|--|--|

Permanent Manager Certificates

| | | | |
|-----------------------|-----------------------|---------------------|-------------|
| Kathee, Winfred | Bibbs, Lisa | Tilvan, Manuela | Lugo, Hilda |
| Estrella, Ma Lily Ann | Cicciarelli, Nicholas | Altamirano, Miranda | |
| Verdieu, June | Ursan, Ligia | | |

B. Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing all required examinations within the substantive time frame or the license or certificate will be denied.

- 32. Igel, Alan Permanent manager certificate
- 33. Leslie-Larson, LeAnn Permanent manager certificate
- 34. None
- 35. Shanks, Bertha Permanent manager certificate
- 36. Kilpatrick, Fawn Permanent manager certificate
- 37. None

7. **ASSISTED LIVING FACILITY TRAINING PROGRAMS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice)

A. Consent Agenda to Approve Assisted Living Facility Caregiver and Manager Training Programs and Renewals of Assisted Living Facility Caregiver and Manager Training Programs.

37. Assisted Living Facility Caregiver Training Program

| | |
|----------------|--|
| Arizona Angles | |
|----------------|--|

Assisted Living Facility Manager Training Program

| | |
|------|--|
| None | |
|------|--|

Assisted Living Facility Caregiver Training Program Renewal

| | |
|--------------------------------------|--|
| Pima Community College ALCTP-0094 | |
|--------------------------------------|--|

Assisted Living Facility Manager Training Program Renewal

| | |
|------|--|
| None | |
|------|--|

8. **OTHER BUSINESS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. New Business: The Board may Review, Consider and take Action

38. Election of Board Officers for President and Vice President

9. **ADMINISTRATIVE MATTERS**

The following items concern administrative matters and are provided for informational purposes. The Board may review and discuss the following matters.

- 39. Financial Reports
- 40. Complaints Status Report
- 41. Licensing Report
- 42. Legislation Update
- 43. Rules Update
- 44. Training Program Report
- 45. Board Meeting Critique

10. **FUTURE AGENDA ITEMS AND MEETING DATES**

The next regular meeting of the Board will be held on Monday, February 8, 2020 at 1740 W. Adams, Board Meeting Room C, Phoenix, Arizona, at 9:00 a.m.

11. **ADJOURNMENT**