



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND
ASSISTED LIVING FACILITY MANAGERS**

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Web Site: www.aznciboard.us

**AGENDA
REGULAR MEETING**

February 11, 2019

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **February 11, 2019, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00 A.M.**

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Allen Imig at 602-364-2273 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda except for matters scheduled at a specific time. This agenda is subject to change up to 24 hours prior to the meeting. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and may hold an executive session on Agenda items 4-10 for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public.

As a reminder the resident's name is confidential, you must refer to a resident by their initials or "resident."

Items that are referenced as a Consent Agenda may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The agenda for the February 11, 2019 Regular Board Meeting is as follows:

1. **CALL TO ORDER**

2. **ROLL CALL**

3. **CALL TO THE PUBLIC**

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action ONLY on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

4. **APPROVAL OF MINUTES**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Board Review, Consideration and Action on Approval of Minutes

1. January 14, 2019, Regular Board Meeting Minutes
2. January 14, 2019, Executive Session Minutes

5. **FORMAL ADMINISTRATIVE HEARINGS OR PROPOSED CONSENT AGREEMENTS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Proposed Consent Agreement for Late Compliance.

3. Czerski, Andrew 17-89

6. **COMPLAINT CASE**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as "Resident" or use the Resident's initials.

A. Consent Agenda to not open a complaint investigation on the facility manager that is related to an ADHS enforcement action.

Facility Name

4. AA Love Care Home LLC
5. Amber Woods Assisted Living Home
6. Barton House
7. Cactus Glen Care Home
8. Carriage House on West Garden Lane
9. Elsa's Adult Care Home II
10. Foothills Place
11. Good Shepherd Assisted Living, LLC
12. Holy Name Assisted Living 2
13. Kristal Bel Care Home of Glendale
14. Lamba Care Home
15. Lemon Tree Care Home

- 16. Maria’s Adult Care Home
- 17. Shady Lane Living, Inc.
- 18. Solterra at White Mountains One
- 19. Tatum Glen Assisted Living Home
- 20. The Guardian Angel Assisted Living Home
- 21. The Homestead on 18th
- 22. Trudy’s Adult Care Home
- 23. Villas at Houghton, Villa CC
- 24. Westchester Garden Court

B. Board Review, Consideration and Action regarding new complaints:

	Complaint #	Licensee	Title	Open Date
25.	18-231	Ruzmir, Debora	Manager	09/14/18
26.	18-260	Alka, Mary	Manager	11/30/18
27.	18-262	Hanson, Grace	Manager	11/30/18
28.	18-240	Tudose, Silvia	Manager	11/26/18
29.	18-235	Boggs, Rowena	Manager	09/20/18
30.	18-237	Wint, Daniel	Manager	11/26/18
31.	18-245	Hall, DeAngelo	Manager	11/13/18
32.	18-264	Ramirez, Adrienne	Manager	12/03/18
33.	19-02	Ataiankafshagri, Kereshmeh	Manager	01/03/19
34.	18-263	Dexter, Carolyn	Manager	11/30/18
35.	19-06	Bestic, Sandra	Manager	01/07/19
36.	18-239	Murza, Tabita	Manager	09/21/18
37.	18-273	Rosario, Bernardina	Manager	12/20/18
38.	18-274	Moisoiu, Adrian	Manager	12/12/18
39.	18-272	Carlos, Jose	Manager	12/20/18
40.	18-217	Dejbakhsh, Amirshad	Manager	08/06/18
41.	18-197	Oropeza, Carolann	Manager	06/29/18

7. **ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- A. Consent Agenda to approve temporary administrator licenses, permanent administrator licenses, temporary manager certificates, permanent manager certificates, pending passing all required examinations within the substantive time frame or the license or certificate will be denied.

42. Temporary Administrator Licenses

Gordon, Matthew			
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Permanent Administrator Licenses

Gordon, Matthew	Fair, Ryan	Runyon, Erica	Guthmiller, Trevor
Downing, Shanetha	O’Hara, William	Sessions, Troy	Cooper, Johnny

Temporary Manager Certificates

Holbura, Christina			

Permanent Manager Certificates

Holbura, Christina			
Crays, Grace	Rasmussen, Quinton	Johnson, Kathy	Wilson, Natanya
Valdez, Rowena			

B. Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing all required examinations within the substantive time frame or the license or certificate will be denied.

- 43. Weigold, Andrea Permanent manager certificate
- 44. Blunt, Brent Permanent manager certificate
- 45. Razinn, Erin Permanent manager certificate

8. **ASSISTED LIVING FACILITY TRAINING PROGRAMS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice)

A. Consent Agenda to Approve Assisted Living Facility Caregiver and Manager Training Programs and Renewals of Assisted Living Facility Caregiver and Manager Training Programs.

46. Assisted Living Facility Caregiver Training Program

Arizona Essential Health Caregiver and Manager Training	Kevin Concannon, LLC
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Assisted Living Facility Manager Training Program

None	
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Assisted Living Facility Caregiver Training Program Renewal

Southwest Caregiver Training Institute ALCTP-0045	Assisted Living Licenses Certificates and Training, LLC – ALCTP-0011
Regional Center for Boarder Health, Inc. ALCTP-0024	Orion Homes Caregiver Training ALCTP-0063
Pima JTED ALCTP-0028	

Assisted Living Facility Manager Training Program Renewal

None	
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9. **OTHER BUSINESS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Review and Discussion on Legislative Bills

- 47. Review and Discuss SB1244 with LeadingAge Association
- 48. Review and Discuss SB1356 with Arizona Assisted Living Federation of America

10. ADMINISTRATIVE MATTERS

The following items concern administrative matters and are provided for informational purposes. The Board may review and discuss the following matters.

- 49. Financial Reports
- 50. Complaints Status Report
- 51. Licensing Report
- 52. Legislation Update
 - 1. SB1086
- 53. Rules Update
 - 1. None
- 54. Training Program Report
- 55. Board Meeting Critique

11. FUTURE AGENDA ITEMS AND MEETING DATES

The next regular meeting of the Board will be held on Monday, March 11, 2019 at 1740 W. Adams, Board Meeting Room C, Phoenix, Arizona, at 9:00 a.m.

12. ADJOURNMENT