



**BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS AND
ASSISTED LIVING FACILITY MANAGERS**

1740 W. Adams, Suite 2490, Phoenix, Arizona 85007

(602) 364-2273 phone • (602) 542-8316 fax

Email: information@aznciaboard.us

Web Site: www.aznciaboard.us

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Allen Imig
Executive Director

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AGENDA
REGULAR MEETING

April 13, 2020

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. §38-431.02, NOTICE IS HEREBY GIVEN to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: **April 13, 2020, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00 A.M.**

While meetings remain open to the public, telephonic participation is strongly encouraged during the declared COVID-19 emergency.

Instructions for public to call-in: Dial 1-888-740-4219, Enter passcode: 420845#.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Allen Imig at 602-364-2273 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda except for matters scheduled at a specific time. This agenda is subject to change up to 24 hours prior to the meeting. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and may hold an executive session on Agenda items 4-10 for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public.

As a reminder the resident's name is confidential, you must refer to a resident by their initials or "resident."

Items that are referenced as a Consent Agenda may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The agenda for the April 13, 2020 Regular Board Meeting is as follows:

1. CALL TO ORDER

2. ROLL CALL

3. CALL TO THE PUBLIC

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action ONLY on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

4. APPROVAL OF MINUTES

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Board Review, Consideration and Action on Approval of Minutes

- 1. March 9, 2020, Regular Board Meeting Minutes

5. FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS OR MOTIONS TO DEEM ALLEGATIONS ADMITTED

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Formal Administrative Hearings, Consent Agreement or Letter of Concern

- 2. Wilson, Joann M. 19-152 Manager Consent Agreement
- 2a Ruhorimbere, Ruabirwa 19-53 Manager Letter of Concern

6. COMPLAINT CASE

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as "Resident" or use the Resident's initials.

A. Consent Agenda to not open a complaint investigation on the facility manager that is related to an ADHS enforcement action.

Facility Name

- 3. Adriel Care Home
- 4. Amber Residence LLC
- 5. Aurora Place
- 6. Bloomfield House
- 7. Castle Canyon Assisted Living III

- 8. Charles Residential Care LLC
- 9. Citrus Villa Mesa Assisted Living, LLC
- 10. Cottonwood Village
- 11. Daybreak Adult Day Health Care
- 12. Desert Dreams Adult Care Home, LLC
- 13. Desert Home Assisted Living LLC
- 14. Emmanuel Care Home III
- 15. Green Gables Home Care
- 16. Oasis Care Homes II
- 17. Park Place Residences, LLC
- 18. Project Avista Senior Living North Mountain
- 19. Royal Oaks Assisted Living Center
- 20. Serenity Heights Adult Living LLC
- 21. Shepherd Assisted Living
- 22. Sunrise at Siesta
- 23. Surprise Memory Care, LLP
- 24. The Meadows of Prescott Valley LLC
- 25. The Next Genesis II
- 26. Tranquil Living Care Home
- 27. True Love and Care of Goodyear LLC
- 28. Vandermeyer House

B. Consent Agenda for Board Review, Consideration and Action on Whether to Open a Complaint on the long term care facility administrator that is related the ADHS enforcement action.

- 29. Banner Boswell Rehabilitation Center
- 30. Beatitudes Campus
- 31. Haven of Show Low
- 32. Immanuel Campus of Care
- 33. Maravilla Care Center
- 34. Maryland Gardens Care Center
- 35. Oasis Pavilion Nursing & Rehabilitation Center, LLC
- 36. Rim Country Health & Retirement Community

C. Board Review, Consideration and Action on Whether to Open a Complaint on the manager or facility manager

- 37. Jackson, Jamie L ALM-011365 Manager
- 38. Becker, Janessa N. ALM-011506 Manager

D. Board Review, Consideration and Action to Rescind Prior Board Action and Accept Consent Agreement for Voluntary Surrender of Manager Certificate.

- 39. 19-124 Abella, Glory Manager
- 40. 19-81 Harris, Lois Manager

E. Board Review, Consideration and Action to Rescind Prior Board Action and to Modify Consent Agreement.

- 41. 20-09 Rodriguez, Eddie J. Manager

F. Board Review, Consideration and Action to Extend Probation Period

- 42. 19-116 Reilly, Elvira Manager

7. ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

- A. Consent Agenda to approve temporary administrator licenses, permanent administrator licenses, temporary manager certificates, permanent manager certificates, pending passing all required examinations within the substantive time frame or the license or certificate will be denied.

43. Temporary Administrator Licenses

None			
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Permanent Administrator Licenses

Caldwell, Wyatt	Mahan, John	Pollak, Elie	Kearney, Michael
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Temporary Manager Certificates

Roettger, Beverly	King, Constance	Nason, Steven	Miceli, Haeli
Reyes, Bernadette			

Permanent Manager Certificates

Roettger, Beverly	King, Constance	Nason, Steven	Miceli, Haeli
Reyes, Bernadette	Bustamante, Brian	Lacourt, Catherine	Romero, Griselda
Guevara, Esperanza	Babaletskos, Haralambos	Tuerschmann, Zachary	Covaciu, Raluca
Reyes, Rachelle	Radke, Carla	Ankrah, Prince	Deo, Jasbir
Londonson, Lavinia	Matei, Vanessa	Orillo, Melody	Sanchez, Francisco
Mayordo, Rosemary	Sy, Fatima	Dockham, Kelsea	Davis, Robert
Libby, Douglas	Patten, Mary	Karuga, Joyce	Ngeera, Anthony

- B. Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing all required examinations within the substantive time frame or the license or certificate will be denied.

- 44 Scott, Alison Permanent manager certificate
- 45. Vidal, Benny Permanent manager certificate
- 46. Maize, Felicia Permanent manager certificate
- 47. Gallegos, Theresa Permanent and temporary manager certificate
- 48. Zuleta de Perez, Mayra Permanent and temporary manager certificate
- 49. Innabi, Mahy Permanent and temporary manager certificate
- 50. Seal-Villafranca, Charles Permanent and temporary administrator license

8. ASSISTED LIVING FACILITY TRAINING PROGRAMS

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice)

- A. Consent Agenda to Approve Assisted Living Facility Caregiver and Manager Training Programs and Renewals of Assisted Living Facility Caregiver and Manager Training Programs.

51. Assisted Living Facility Caregiver Training Program

None	
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Assisted Living Facility Manager Training Program

None	
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Assisted Living Facility Caregiver Training Program Renewal

Prestige Senior Living Caregiver Training ALCTP0050	Trisummit Facility Manager & Caregiver Training Center – ALCTP0076
Arizona Health Training Program ALCTP0016	

Assisted Living Facility Manager Training Program Renewal

Caregiver Training Institute ALMTP0012	Trisummit Facility Manager & Caregiver Training Center – ALMTP0022
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9. **OTHER BUSINESS**

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. New Business: The Board may Review, Consider and take Action

- 52. Investigation reimbursement methodology (Auditor General Recommendation 12a)
- Establish an investigation hourly rate (Auditor General Recommendation 12b)
- Establish a method for tracking and documenting staff time (Auditor General Recommendation 12c)

10. **ADMINISTRATIVE MATTERS**

The following items concern administrative matters and are provided for informational purposes. The Board may review and discuss the following matters.

- 53. Financial Reports
- 54. Complaints Status Report
- 55. Licensing Report
- 56. Legislation Update
- 57. Rules Update
- 58. Training Program Report
- 59. Board Meeting Critique

11. **FUTURE AGENDA ITEMS AND MEETING DATES**

The next regular meeting of the Board will be held on Monday, May 11, 2020 at 1740 W. Adams, Board Meeting Room C, Phoenix, Arizona, at 9:00 a.m.

12. **ADJOURNMENT**