



BOARD OF EXAMINERS OF NURSING CARE INSTITUTION ADMINISTRATORS
AND ASSISTED LIVING FACILITY MANAGERS

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Governor

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Jack Confer
Executive Director

Board Members

Pauline (Wally) Campbell, President
Dr. Charles Villafranca, Vice President
Ken Kidder, Member
Fred Randolph, Member
Melanie Seamans, Member
Susan Archer, Member
James Steven, Member

AGENDA REGULAR MEETING
December 13, 2021

The Board's mission is to protect the health, welfare, and safety of the public who seek and use the services of nursing care institution administrators and assisted living facility managers.

Pursuant to A.R.S. § 38-431.02, NOTICE IS HEREBY GIVEN to the members of the State of Arizona Board of Examiners of Nursing Care Institution Administrators and Assisted Living Facility Managers ("Board") and to the general public that the Board will hold a regular monthly Board meeting, which is open to the public on: Monday, December 13, 2021, Regular Board Meeting, to be held at 1740 W. Adams Street, Board Meeting Room C, Phoenix, Arizona 85007 at 9:00 a.m.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Jack Confer at 602-542-8156 (or through the Arizona Relay Service at 711). Please make your request as early as possible to allow time to arrange the accommodation.

The Board President reserves the right to change the order of the items listed on the Agenda except for matters scheduled at a specific time. This agenda is subject to change up to 24 hours prior to the meeting. Board members may be present by telephone.

During the course of the meeting, the Board, upon a majority vote of a quorum of the members, may hold an executive session for the purposes of obtaining legal advice from the Board's attorney on any matter listed on the Agenda pursuant to A.R.S. § 38-431.03(A)(3), and for the purpose of discussion or consideration of confidential material pursuant to A.R.S. § 38-431.03(A)(2). The executive session will be held immediately after the vote and will not be open to the public. As a reminder the resident's name is confidential, you must refer to a resident by their initials or "resident."

Items that are referenced as a Consent Agenda may be considered as a single action unless a Board Member removes a specific item for review, discussion, and action separately from the other Consent Agenda items.

The Board will review, discuss, and may take action on the following matters listed on the agenda. The agenda for the December 13, 2021, Regular Board Meeting is as follows:

I. CALL TO ORDER:

II. ROLL CALL:

III. NEW BOARD MEMBER INTRODUCTION:

III. DECLARATION OF CONFLICTS OF INTEREST – A.R.S. § 38-503:

IV. CALL TO THE PUBLIC:

Persons who want to address the Board do not need to request permission in advance, but they do need to complete a "Request to Speak to the Board" form so that the Board is aware that they are here and that they want to speak to the Board. Each person who wants to address the Board will be given five (5) minutes to do so. However, the Board may limit the number of persons speaking on each issue to a reasonable number of persons. Pursuant to A.R.S. § 38-431.02(H), the Board can discuss or take action ONLY on matters that are listed on the Agenda. Board action on issues that are not listed on the Agenda is limited to directing staff to study the matter or to schedule the matter for further discussion at a future Board Meeting.

V. REVIEW, DISCUSSION AND POSSIBLE ACTION ON APPROVAL OF MINUTES:

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. November 15, 2021 Regular Meeting Minutes

VI. FORMAL ADMINISTRATIVE HEARINGS, PROPOSED CONSENT AGREEMENTS OR MOTION TO DEEM ALLEGATIONS ADMITTED:

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

Formal Administrative Hearings, Consent Agreement or Motion to Deem Allegations Admitted.

| | | | | |
|----|------------------|--------|---------|----------------|
| A. | Boggs, Rowena | 19-107 | Manager | Formal Hearing |
| B. | Relleve, Jeanice | 20-109 | Manager | Formal Hearing |
| C. | Istrate, Ana | 21-33 | Manager | Formal Hearing |

VII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON COMPLAINT CASE REVIEWS:

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

The name of a Resident is confidential information. In public session, the Board members, staff, and the licensee should refer to the Residents as "Resident" or use the Resident's initials.

A. Consent Agenda to not open a complaint investigation on the facility manager that is related to an ADHS enforcement action.

1 A Family Affair, ALH

- 2 Country Ranch
- 3 Elsa's Adult Care Home LLC
- 4 La Paz Assisted Living
- 5 Mountainside Assisted Living
- 6 Villa at King Road, Villa B

B. Board Review, Consideration and Possible Action regarding new complaints:

| | Complaint# | Licensee | Title | Open Date |
|-----|------------|----------------------|---------|-----------|
| 1) | 21-34 | Lawrence, Mark | Manager | 02/11/21 |
| 2) | 21-35 | Nowak, Bettina | Manager | 01/27/21 |
| 3) | 21-48 | Aluoch, Sylvia | Manager | 03/21/21 |
| 4) | 21-54 | Bailey, Robert | Manager | 07/26/21 |
| 5) | 21-55 | Barajas, Veronica | Manager | 04/19/21 |
| 6) | 21-57 | Angeles, Joshua | Manager | 01/29/21 |
| 7) | 21-65 | Irish, Cynthia | Manager | 08/28/21 |
| 8) | 21-66 | Zamora, Chi Sue | Manager | 09/03/21 |
| 9) | 21-68 | Borboa, Glynis | Manager | 09/03/21 |
| 10) | 21-69 | Ruiz, Vivian | Manager | 09/03/21 |
| 11) | 21-74 | Oulanyah, Ladywinnie | Manager | 09/23/21 |
| 12) | 21-75 | Solaru, Foluso | Manager | 09/23/21 |
| 13) | 21-77 | Gobantes, Tito | Manager | 09/24/21 |
| 14) | 21-80 | Rosas, Roman | Manager | 09/27/21 |
| 15) | 21-81 | Sensky, Pamela | Manager | 09/27/21 |
| 16) | 21-86 | Garcia, Analyn | Manager | 03/30/21 |
| 17) | 21-87 | Sardella, Catherine | Manager | 10/05/21 |
| 18) | 21-115 | Brooks, DeLanie | Manager | 07/29/21 |

VIII. REVIEW, DISCUSSION AND POSSIBLE ACTION ON ADMINISTRATOR LICENSURE AND MANAGER CERTIFICATION

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(2) (to discuss confidential information), A.R.S. § 38-431.03(A)(3) (to receive legal advice).

A. Individual Board Review, Consideration and Action on Applicants Temporary and/or Permanent Administrator License or Manager Certificate. If approved, pending passing all required examinations within the substantive timeframe or the license or certificate will be denied.

1. Iloreta, Anthony
2. Mati, Florine
3. Charron, Jeanine
4. Hernandez, Valorie

IX. BOARD PRESIDENT'S REPORT:

X: BOARD DISCUSSION OF LEGISLATION AND POSSIBLE VOTE FOR FORMATION OF A LEGISLATIVE SUBCOMMITTEE:

XI. REVIEW, DISCUSSION AND POSSIBLE ACTION ON EXECUTIVE DIRECTOR'S POLICY AND PROCEDURE FOR APPROVING AND ISSUING ADMINISTRATOR LICENSE(S), MANAGER CERTIFICATE(S), APPLICATION RENEWAL(S) CONTINUING EDUCATION COURSES AND TRAINING PROGRAMS TO PURSUANT TO ARS 32-3123:

A. Draft Policy & Procedure

XII. PERSONNEL MATTER(S) FOR BOARD REVIEW, DISCUSSION AND POSSIBLE ACTION:

The Board may vote to go into Executive Session pursuant to A.R.S. § 38-431.03(A)(1) (to discuss personnel matters).

A. ISA with Respiratory Care Board

XIII. ANNUAL CONFLICT OF INTEREST REVIEW & BOARD MEMBER DISCLOSURE:

A. Board Policy & Procedure

IX. EXECUTIVE DIRECTOR REPORT

A. Budget Update

B. Licensing & Investigation Statistics

C. Office of the Attorney General Legislative Memorandums (Information Only)

D. Regularly scheduled meeting for 2022

X. ADJOURNMENT



Jack Confer
Executive Director